

Master Plan Steering Committee
Meeting Minutes
January 7, 2016

Members Present: Didi Chadran, Kara Minar, SusanMary Redinger, Lucy Wallace
Liaison Present: Jaye Waldron
Planning Board Consultant: Bill Scanlan

The meeting was called to order at 7:10 PM.

Administrative: The minutes of December 10, 2015 were approved as amended. Bill suggested releasing the Burns & McDonnell report, "Devens Impact Evaluation & Recommendations," dated December 14, 2015. Didi will post it on our website and ask Liz to put a notice on the town's home page regarding the report's availability on our website. Didi will also put a notice on NextDoorHarvard regarding the report.

HEAC Report: SusanMary distributed drafts of the HEAC's report, "Harvard's Energy Use and Reduction Efforts," for our review and comment. It will be incorporated into Chapter 7, "Community Services & Facilities."

Schedule: The following schedule committee review of the chapters was agreed upon:

- 1/7: Chapters 2, 3 and 6
- 1/14: Chapters 4, 5, 8 and 10
- 1/28: Chapters 1, 7, 9 and 11

The public forum to present the draft Master Plan had been scheduled for February 11th, but that now appears to be too soon. Bill will reserve Volunteers' Hall for March 3rd, with March 10th as back-up in case the 3rd is not available.

Chapter Review: The balance of the meeting was spent reviewing and editing Chapters 2, 3 and 6. Bill will make the edits and send revised chapters to the committee. It was suggested that the date of the revised chapters be included as headers for future reference.

The meeting was adjourned at 9:15 PM.